

# **Request for Proposals: Youth Suicide Prevention and Early Intervention**

## ***Frequently Asked Questions***

**(this will be updated on a regular basis until January 19)**

♦ **Can the submission deadline be extended?**

No. The proposals have to be in the Injury & Violence Prevention Section office by 5:00 p.m. on January 19, 2007.

If there is a true crisis or emergency on your end regarding delivery of the proposal, please call or email Pat Smith as soon as possible! She might be able to provide some options that would allow you to meet the deadline.

♦ **Does the entire proposal have to be double-spaced and typed in 12 point font?**

All narrative has to be double-spaced and in 12 point font. Tables do not have to be double-spaced. Graphs, figures, and footnotes can contain font that is smaller than 12 points, but must still be easily readable.

♦ **Does the budget have to be for the full 2½ years?**

No, the budget is only for the initial 6 months.

♦ **Do we have to have a local suicide prevention plan to be eligible to apply for a grant?**

No, a local plan is not required.

♦ **In the RFP it says we have to have informed written consent from parents or legal guardians if we are doing anything with kids in a school-based setting or at a school sponsored event. Does this mean that it has to be active consent by the parent or guardian?**

Yes. For anything that you are proposing to do with kids in a school-based setting or at a school sponsored event, it has to be active consent.

♦ **If the school has a blanket permission slip in place to cover current prevention program presentations, is that adequate for this program or do we need a permission slip specific to our suicide prevention/early intervention program?**

Whether or not what is already in use in your schools is adequate for this purpose is up to you and the school administrators to decide given what is state in the RFP. You must also provide a convincing argument to the proposal review team for whatever you choose.

♦ **We need funding to support completion of our local suicide prevention plan. Can this grant be used for that purpose?**

No. This is not meant to be a planning grant.

♦ **Can we use the funding to support treatment for youth in crisis?**

No. This funding is meant to support prevention and early intervention, that is—addressing issues before they occur or before they reach the crisis point.

- ◆ **Where do position descriptions go—in an appendix or in the narrative section of the proposal?**

Position descriptions, the organizational chart, and the letters of commitment all go in the appendices. The timeline goes in the narrative.

- ◆ **Will there be a second round of grant offerings if any of the first six grantees are defunded because they are non-compliant or do not perform well?**

Because we will be working closely with the grantees, it is unlikely that any of them will lose their funding. If that does occur, however, we will make a determination at that time about what will happen regarding the funds.

- ◆ **Is it still possible to apply even if no one from our group attended one of the pre-application technical assistance meetings?**

Yes, you can still apply. The meetings were not mandatory.